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ON

THE CONSTITUTION AND BY-LAWS OF BRANCH REFORM ASSOCIATIONS; AND THE CONSTITUTIONS OF ELECTORAL DIVISION COUNCILS, AND OF THE ONTARIO REFORM ASSOCIATION.

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CONSTITUTION

OF THE

REFORM ASSOCIATION

OF

ARTICLE I.

This Association shall be known as "The Reform Association of ," and shall constitute a branch of the Reform Association of Ontario.

ARTICLE II.

The object of the Association shall be the advocacy and support of liberal political principles, by holding meetings and promoting the election of candidates to public offices; and for the accomplishment of this object, attention shall be devoted to the scrutiny of voters' lists, the enrolment of new members, the support of the County and Provincial Organizations, the making returns to, and the maintaining of correspondence with the central body on subjects of political importance.

ARTICLE III.—OFFICERS.

The Officers of the Association shall consist of a President, 1st and 2nd Vice-Presidents, a Secretary, and a Treasurer, who, together with seven other members, shall form the Executive Committee of the Association, and the members of the Ontario Reform Association shall be *ex officio* members of the Executive Committee of this Association.

ARTICLE IV.—OFFICERS' DUTIES.

SEC. I.—It shall be the duty of the President to preside at all public and private meetings of the Association; to enforce a due observance of the Constitution, By-laws and Rules of Order; to announce the result of all ballottings, or other votes; to call Special Meetings, as provided in the By-laws; and to exercise a general care

and superintendence over the affairs of the Association. He shall not vote unless there be a tie, when he shall have the casting vote; and he shall be *ex-officio* a member of all Committees.

SEC. II.—In the absence of the President one of the Vice-Presidents, or in their absence a Chairman, chosen by the meeting, shall preside, and perform the duties of that officer.

SEC. III.—The Secretary shall keep a record of the proceedings of the Association; shall have the custody of its books, papers and correspondence; and shall be *ex-officio* member of all Committees.

SEC. IV.—It shall also be the duty of the Secretary to notify all members of their election; keep a list of members with their residences; and issue circulars or notices when required.

SEC. V.—It shall be the duty of the Treasurer to receive all moneys belonging to the Association; to keep a written account of all receipts and expenditure; and to pay no sum without the written order of three members of the Executive Committee, one of whom shall be the President or Vice-President, and one a Secretary.

SEC. VI.—It shall be the duty of the Executive Committee to report all matters upon which the action of the Assocation may be particularly required; to recommend to the Association subjects for discussion, and the occasions for holding public meetings, and generally to employ such active measures for carrying out the objects of the Association as they may deem advisable.

ARTICLE V.—ELECTION OF OFFICERS.

SEC. I.—The Officers of this Association and the Members of the Executive Committee shall be elected annually, on the Thursday before nominations for municpal elections.

SEC. II.—All elections shall be by ballot.

SEC. III.—In case of a vacancy occurring in any of these offices, nominations may be made at the first meeting, and the election may take place at the second meeting after the vacancy has been communicated to the President or Secretary.

ARTICLE VI.—MEMBERSHIP.

SEC. I.—Any two members may propose a person for membership at a regular meeting, by giving his name and residence in writing to the Secretary; and the Association shall determine his admission by ballot, a two-third vote of members present being necessary for his election.

ARTICLE VII.—REMOVAL, SUSPENSION AND EXPULSION.

SEC. I.—Any Officer may be removed from his office, or any member may be suspended or expelled, by a three-fourth vote at a regular meeting.

SEC. II.—Notice of the motion for such removal, suspension or expulsion, must be given in writing to the Secretary, and by him be read to the Association, at least one month before the motion can be brought up.

ARTICLE VIII.—AMENDMENTS.

No addition, alteration nor amendment shall be made to this Constitution without a two-third vote of the members of the Association present at an Annual Meeting, and one month's previous notice to the Secretary in writing.

BY-LAWS.

ARTICLE I.—MEETINGS.

SEC. I.—The Association, unless specially adjourned, shall assemble on the second Thursday in every month, for the promotion of its objects and the transaction of its ordinary business.

SEC. II.—Special Meetings may be called by the President, at any time, upon the request of five members.

SEC. III.—At all meetings six shall constitute a quorum.

ARTICLE II.—ORDER OF BUSINESS.

The following order of proceeding shall be observed at all business meetings, unless varied by a two-third vote:—

1. Call to Order.
2. Reading of Minutes.
3. Communications.
4. Propositions for Membership.
5. Reports of Officers.
6. Reports of Committees.
    1. Executive.
    2. Special.
7. Ballotting for Candidates.
8. Notices of Motion.
9. General Discussions and Debates.
10. New Business.
11. Adjournment.

ARTICLE III.—RULES OF ORDER.

SEC. I.—No motion shall be open for consideration until moved and seconded, committed to writing, and stated from the Chair.

SEC. II.—When a question is before the Association, no motion shall be received except to adjourn, to lay on the table, the previous question, to postpone, to refer, or to amend.

SEC. III.—While an amendment to an amendment is under consideration, no further motion to amend is in order.

SEC. IV.—All questions, unless otherwise provided, shall be decided by the majority of members present.

SEC. V. When a member rises to speak, he shall respectfully address his remarks to the President, confine himself to the question, and avoid personality. Should more than one member rise to speak about the same time, the President shall determine who is entitled to the floor.

SEC. VI.—When a member is called to order by the President, or any member, he shall at once take his seat, and the point shall be decided by the President without discussion.

SEC. VII.—If any member feels aggrieved by the decision of the President, he may appeal to the Association, and the question shall be put:—"Shall the decision of the chair be sustained?"

SEC. VIII.—Upon the request of any three members, the President shall order the yeas and nays to be taken, and recorded in the minutes.

SEC. IX.—In every Committee, one-third of the members comprising it shall constitute a quorum, provided that not less than three shall at any time constitute such quorum.

SEC. X.—All Reports of Committees shall be presented in writing if required by the Chairman.

SEC. XI.—No alteration or amendment shall be made to By-laws or Rules of Order without one month's previous notice in writing, and a two-third vote at an annual meeting; neither can they be suspended at ordinary meetings but by a like vote, and for the occasion only.

ARTICLE IV.—FEES.

The subscription money shall be twenty-five cents, payable on entrance, and afterwards on the 1st January of each year provided that any member entering and paying his subscription after the 1st October in any year shall not be called upon to pay a subscription during the following year.

ELECTORAL DIVISION COUNCILS.

CONSTITUTION.

ARTICLE I.

In each Electoral Division in Ontario there shall be a Reform Council, to consist of the officers and members of Committee of each Branch Reform Association within the Electoral Division.

ARTICLE II.

The object of the Council shall be to meet in consultation upon matters of general political importance to the Constituency, such as the bringing out and promoting the election of candidates to public offices, arranging the calling of conventions when deemed necessary, and the maintaining of communication with the Provincial Association.

ARTICLE III.

The Officers of the Council shall consist of a President, Vice-Presidents, who shall be the Presidents of each Branch Association within the division, Secretary and Treasurer. Of these, the President, Secretary and Treasurer shall be elected at a meeting of the Council to be held on the third Thursday of January in each year, or in case of a vacancy, at the ensuing regular meeting.

ARTICLE IV.

It shall be the duty of the Treasurer to receive all moneys belonging to the Electoral Division Council; to keep a written account of the receipts and expenditure, and to disburse no sum without the written order of two of the other officers of the Council.

ARTICLE V.

The Council shall meet on the third Thursday in the months of January and June, at a place and hour to be notified to each member by the Secretary thereof, at the direction of the President, and special meetings may be called by the President at any time upon notice to each member, provided that it shall be the duty of the President to call a special meeting whenever requested in writing so to do by five members of the Council.

ARTICLE VI.

Each member of the Electoral Division Council shall pay to the Treasurer the annual sum of one dollar.

ARTICLE VII—RULES OF ORDER.

SEC. I.—No motion shall be open for consideration until moved and seconded, committed to writing, and stated from the Chair.

SEC. II.—When a question is before the Association, no motion shall be received except to adjourn, to lay on the table, the previous question, to postpone, to refer, or to amend.

SEC. III.—While an amendment to an amendment is under consideration, no further motion to amend is in order.

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SEC. VI.—When a member is called to order by the President, or any member, he shall at once take his seat, and the point shall be decided by the President without discussion.

SEC. VII.—If any member feels aggrieved by the decision of the President, he may appeal to the Association, and the question shall be put:—"Shall the decision of the chair be sustained?"

SEC. VIII.—Upon the request of any three members, the President shall order the yeas and nays to be taken, and recorded in the minutes.

SEC. IX.—In every Committee, one-third of the members comprising it shall constitute a quorum, provided that not less than three shall at any time constitute such quorum.

SEC. X.—All Reports of Committees shall be presented in writing if required by the Chairman.

SEC. XI.—No alteration or amendment shall be made to By-laws or Rules of Order without one month's previous notice in writing, and a two-third vote at an annual meeting; neither can they be suspended at ordinary meetings but by a like vote, and for the occasion only.

ARTICLE VIII.

No addition, alteration nor amendment shall be made to this Constitution without a two-third vote of the members present at an annual meeting, and one month's previous notice to the Secretary in writing.

ONTARIO REFORM ASSOCIATION.

CONSTITUTION.

ARTICLE I.

The Ontario Reform Association shall be composed of the Presidents, Secretaries and Treasurers of every Electoral Division Council in Ontario, the Reform members of Parliament who are members of Branch Reform Associations, together with such other members of branch associations as may from time to time be elected at the annual meetings of the Ontario Reform Association.

ARTICLE II.

The objects of the Provincial Association shall be the collection of complete returns of political information from all parts of the Province, the publication and distribution of campaign and other documents, the encouragement of the formation of branch associations, the correspondence with branch associations and Electoral Division Councils on matters of general or local political importance, the rendering of assistance in elections in special cases, and generally, the aiding and strengthening by advice and information the Reform party in Ontario.

ARTICLE III.

The Ontario Reform Association shall appoint its own officers annually, at a meeting to be held on the second Thursday in February, and they shall consist of a Chairman, Treasurer and two Secretaries, who, together with twenty other members, to be elected at the same time, shall compose the Executive Committee of the Association.

ARTICLE IV.

The Chairman and Secretaries may call special meetings from time to time, provided that it shall be the duty of the Chairman to call such meetings whenever requested so to do by any three members of the Committee in writing, and all meetings shall be called by public advertisement.

ARTICLE V.

Each member of the Provincial Association shall pay to the Treasurer thereof the annual sum of four dollars, to assist in carrying out the objects of the Association.

ARTICLE VI.—RULES OF ORDER.

SEC. I.—No motion shall be open for consideration until moved and seconded, committed to writing and stated from the Chair.

SEC. II.—When a question is before the Association, no motion shall be received except to adjourn, to lay on the table, the previous question, to postpone, to refer, or to amend.

SEC. III.—While an amendment to an amendment is under consideration, no further motion to amend is in order.

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ARTICLE VII.

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